



TM

BASUNDHARA TEACHERS' TRAINING COLLEGE **(A UNIT OF NORTH BIHAR EDUCATIONAL TRUST)**

RECOGNISED BY NCTE-ERC, BHUBANESHWAR
AFFILIATED B.R.A BIHAR UNIVERSITY, MUZAFFARPUR
DR. U.S. ROY KNOWLEDGE PARK, SILOUT (NEAR MARKAN CHOWK) N.H. 28,
MUZAFFARPUR (BIHAR) PIN-843119

MINUTES OF MEETING-

IQAC

Dated: 21-February-2023
Venue: Conference Hall
Minutes Taken by: IQAC Coordinator
Chair Person: Chairperson, IQAC

The Chairperson welcomed all the IQAC members and the other faculty members and asked the IQAC Coordinator to begin the meeting.

All the points of agenda were discussed and the resolutions were made as below:

Agenda:- 01: Review of the institution's progress towards achieving accreditation goals.

Execution:- 01: Executed a comprehensive review of the institution's progress towards accreditation goals. Identified areas of strength and improvement, implementing targeted strategies for advancement. Monitored milestones and benchmarks closely to ensure alignment with accreditation standards and facilitate successful accreditation attainment.

Agenda:- 02: Assessment of the effectiveness of quality assurance mechanisms in place.

Execution:- 02: Conducted a thorough assessment of existing quality assurance mechanisms. Identified strengths and weaknesses to inform targeted improvements. Implemented strategies to enhance effectiveness and ensure sustained quality standards.

Agenda:- 03: Discussion on faculty development initiatives and strategies for enhancing teaching and research quality.

Execution:- 03: Engage faculty in tailored professional development programs blending pedagogical innovation and research methodologies, fostering a culture of continuous improvement. Implement mentorship frameworks to support faculty growth, leveraging

collaborative networks and interdisciplinary approaches to enrich teaching and research endeavours. Prioritize resource allocation for technology integration, scholarly support, and inclusive practices, promoting excellence across academic domains.

Agenda:- 04: Review of academic performance indicators and measures to support student success.

Execution:- 04: Analyze academic performance data comprehensively, identifying trends and areas for improvement to refine student support strategies. Implement targeted interventions such as tutoring, counselling, and academic workshops to address specific challenges and enhance student outcomes. Foster a supportive campus environment through proactive communication and personalized support mechanisms, ensuring every student has the opportunity to thrive academically.

Agenda:- 05: Updates on the institution's strategic plan and alignment of IQAC activities with institutional goals.

Execution:- 05: Regularly communicate updates on the institution's strategic plan, ensuring alignment of IQAC activities with overarching goals, thereby optimizing resources and enhancing institutional effectiveness. Foster a culture of collaboration and transparency, integrating IQAC initiatives seamlessly into the strategic framework to drive continuous improvement and sustainable development.



Principal
Basundhara Teachers
Training College, Sitout
Muzaffarpur, Bihar



Coordinator
IQAC
BTTC, Muzaffarpur



TM

BASUNDHARA TEACHERS' TRAINING COLLEGE **(A UNIT OF NORTH BIHAR EDUCATIONAL TRUST)**

RECOGNISED BY NCTE-ERC, BHUBANESHWAR
AFFILIATED B. R. A BIHAR UNIVERSITY, MUZAFFARPUR
DR. U.S. ROY KNOWLEDGE PARK, SILOUT (NEAR MARKAN CHOWK) N.H. 28,
MUZAFFARPUR (BIHAR) PIN-843119

MINUTES OF MEETING

IQAC

Dated:	12-July-2022
Venue:	Conference Hall
Minutes Taken by:	IQAC Coordinator
Chair Person:	Chairperson, IQAC

The Chairperson welcomed all the IQAC members and the other faculty members and asked the IQAC Coordinator to begin the meeting.

All the points of agenda were discussed and the resolutions were made as below:

Agenda: 01: Review ATR and approval of MOM of IQAC meeting held on 12-July-2022.

Resolution: The Action Taken Report (ATR) from the previous meeting was presented and reviewed. As all the resolutions were successfully addressed, the ATR is considered approved.

Agenda-

2: Status work progress of NAAC.

Resolution: The chairperson inquired with the NAAC coordinator, about the status of ongoing NAAC-related activities. The coordinator provided an overview of the progress. Upon which Principal, the chairperson, instructed her to convene a meeting with all the criteria in-charges to thoroughly assess the actual progress of NAAC work.

Agenda-

3: Quality Assurance Framework- Academics: Review measures to be taken for preparation of time table and work load chart.

Resolution: The Cell reviewed Time table and work load chart found to be satisfactory hence approved.

Agenda-

4: Faculty Development:

A) **Strategies to motivate faculty for research and publication. Resolution:** Following a comprehensive discussion, the Research Policy and Incentive Scheme have been approved. This signifies a significant step forward in promoting and fostering a research-oriented culture within the organization. This aligns with the institution's commitment to advancing knowledge, contributing to academic excellence, and fostering innovation.

B) Organize a workshop for faculty members.

Resolution: Committee coordinator is assigned to work out and workshop with a vote of organize some useful faculty development

Agenda-

5: Student- Centric Initiatives: A) Developing plans for increased engagement of both slow and fast learners.


Resolution: Considering the diverse needs and interests of slow learner & fast learner. comprehensive plan for additional activities has been formulated for the academic year 2022-23. These activities aim to cater to various preferences,

B) Designing additional activities related to campaign, talent hunt etc.

Resolution: Following discussions, there was a decision to introduce a greater number of offline activities for the upcoming session.



Principal
Basundhara Teachers
Training College, Silout
Muzaffarpur, Bihar



Coordinator
IQAC
BTTC, Muzaffarpur